

# Barbara Ellen Maguire Scholarship Application Guidelines and Procedures

College of Humanities and Social Sciences  
360-650-3763 | MS-9099

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The following information is provided to assist departments and students in the application process. Read through the information below before completing the application.

## **GENERAL GUIDELINES:**

Only students who are declared in a major that is offered by a department or program within the College of Humanities and Social Sciences (CHSS) and will be pursuing research, an internship or a summer project within the behavioral neurosciences or health sciences (including pre-medicine) are eligible to apply. Student must also have financial need (a FAFSA needs to be on file at WWU to verify this need).

Applicants will be asked to provide unofficial copies of all community college and university transcripts, a brief description of the type of work the applicant will be doing and with whom, an essay addressing how this work will contribute to the applicant's education and long-term goals/profession, and at least two faculty recommendations submitted using the [Faculty Recommendation Form](#).

Only completed applications submitted by deadline date will be considered.

## **QUALIFICATIONS:**

Applicants must at the time of application:

1. Be enrolled at Western Washington University full time (at least 12 credits per quarter).
2. Have financial need: a FAFSA must be on file with WWU in order to verify financial need.
3. Have at least three quarters of coursework remaining before anticipated graduation, as of the beginning of fall quarter in the year of award.
4. Be a declared undergraduate in the College of Humanities and Social Sciences.
5. Have plans to pursue research, an internship, or a summer project in the field of behavioral neuroscience or health science (includes pre-medicine).

## **PROCEDURES:**

1. College of Humanities and Social Sciences will announce its annual scholarships and application deadlines by beginning of spring quarter.
2. Student submits completed [application webform](#) with attachments and arranges for faculty recommendations to be submitted to CHSS. Student fills out Section 1 of the CHSS Faculty Recommendation Form (last name, first name and academic program) and enters the faculty's email address in the blue box at the bottom of the form and hits 'Submit.' The faculty member fills out Section 2 and emails the form to [CHSS.Scholarship@wwu.edu](mailto:CHSS.Scholarship@wwu.edu). A separate form is needed for each faculty member.
3. The Scholarship Committee meets during spring quarter to review all qualified applications.
4. After the scholarship recipient has been selected, the CHSS Dean's office will notify the recipients and the Western Foundation of the scholarship award.
5. Recipients accepting scholarships will complete the Web4U acceptance form, and provide the CHSS Dean's office with a thank you letter for the scholarship donor(s).

## **FOR MORE INFORMATION OR QUESTIONS:**

Contact the College of Humanities and Social Sciences Dean's office by sending an email to [chss.scholarship@wwu.edu](mailto:chss.scholarship@wwu.edu) or phone 360.650.3763.