

First Day Attendance Policy Enforcement

According to WWU's [Class Attendance Policy](#), "Any student who fails to attend the first meeting of a course may be required to drop it if another student, previously unable to register for the course due to enrollment limitations, seeks admission." The Journalism Department will be enforcing this attendance policy for **all courses** on the first day of class.

On the first day of class the instructor will take attendance (proof of identification may be required). Any student who is on the class roster, but not in attendance on the first day will be sent an e-mail from the department notifying him/her that withdrawal from the course is required. Once a student has been asked to withdraw from the course, the seat will be offered to the student at the top of the waitlist.

If there are extenuating circumstances that prevent a student from attending class on the first day, notification must be sent to the course instructor **prior** to the first meeting. It is the instructor's discretion whether to accept a student's excuse.